

CYCU Instructions for Credit Transfer System



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1. Fill in and confirm basic information (1/2)

Credit Transfer System Pathway: CYCU Homepage/I-TOUCH/Study/Course Information/Credit Transfer System

1. Go to the CYCU Homepage and click on the I-Touch.



2. Enter your account number (student ID) and password.



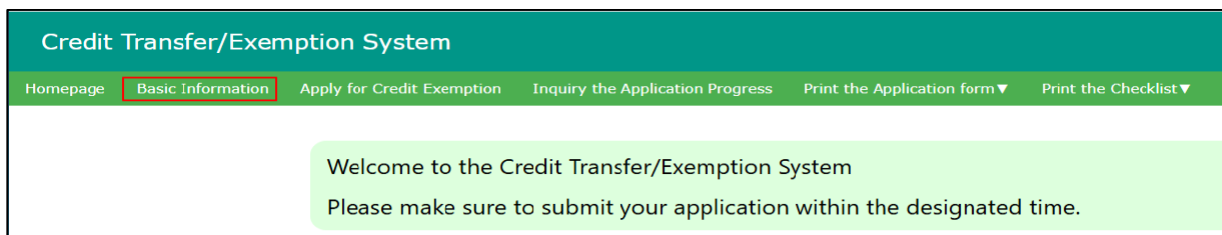
3. 點選→ 學業 Study/選課資訊/抵免申請 進入本系統。



1. Fill in and confirm basic information (2/2)

For the first login, please click "Basic Information" and confirm.

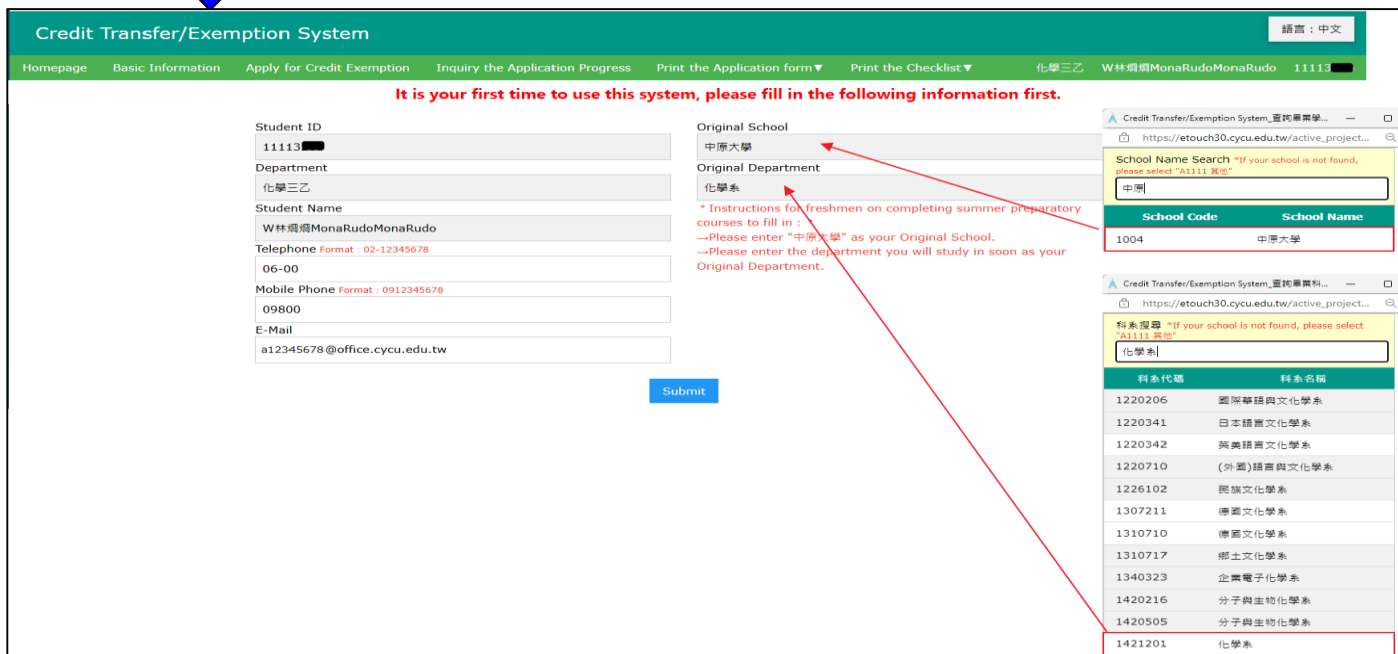
- If the school/department information is incorrect, please click "Search" and select your graduation school/department.



Credit Transfer/Exemption System

Homepage **Basic Information** Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

Welcome to the Credit Transfer/Exemption System
Please make sure to submit your application within the designated time.



Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焜焜MonaRudoMonaRudo 11113

It is your first time to use this system, please fill in the following information first.

Student ID: 11113
Department: 化學三乙
Student Name: W林焜焜MonaRudoMonaRudo
Telephone: 06-00
Mobile Phone: 09800
E-Mail: a12345678@office.cycu.edu.tw

Original School: 中原大學
Original Department: 化學系

* Instructions for freshmen on completing summer preparatory courses to fill in :
-->Please enter "中原大學" as your Original School.
-->Please enter the department you will study in soon as your Original Department.

Submit

School Name Search: 中原
School Code: 1004, School Name: 中原大學

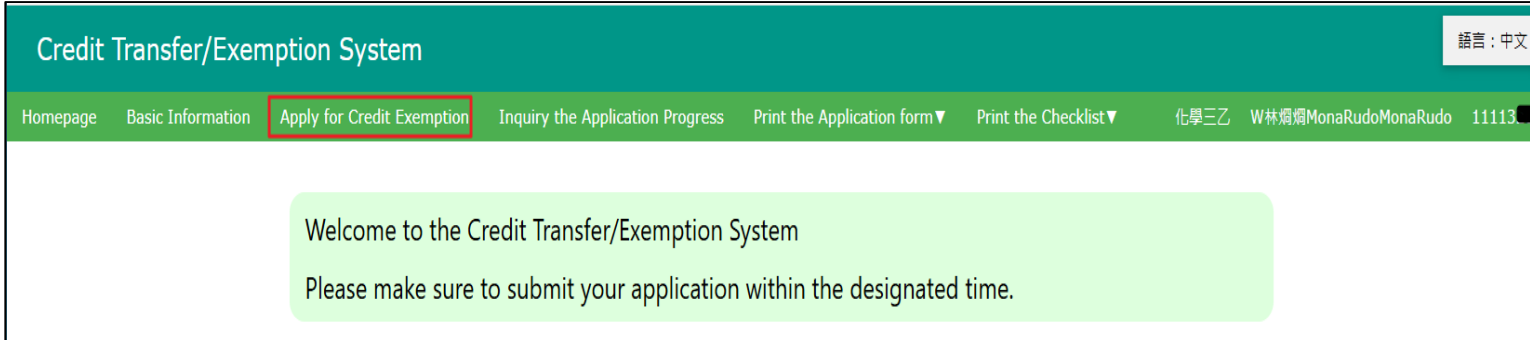
科系搜尋: 化學系

科系代碼	科系名稱
1220206	臺灣華語與文化學系
1220341	日本語言文化學系
1220342	英美語言文化學系
1220710	(外語)語言與文化學系
1226102	民族文化學系
1307211	德國文化學系
1310710	德國文化學系
1310717	鄉土文化學系
1340323	企業電子化學系
1420216	分子與生物化學系
1420505	分子與生物化學系
1421201	化學系

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2. Application process for Course Credit Transfer (1/9)

- Step 1: Click "Apply for Credit Transfer" to start the application process.



Credit Transfer/Exemption System

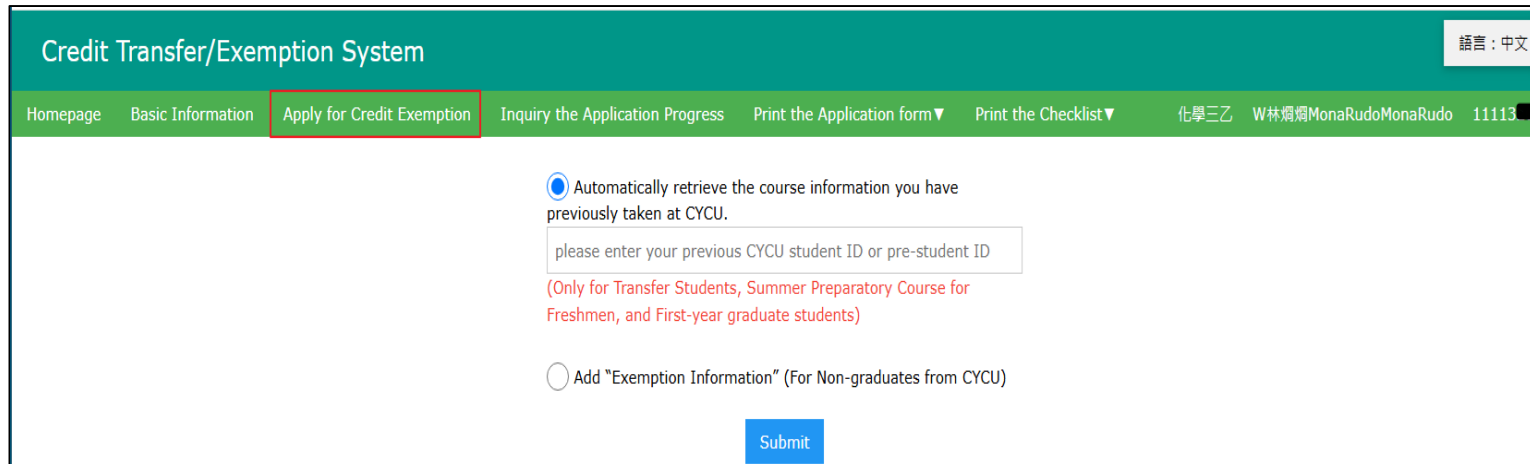
語言：中文

Homepage Basic Information **Apply for Credit Exemption** Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焯焯MonaRudoMonaRudo 11113

Welcome to the Credit Transfer/Exemption System

Please make sure to submit your application within the designated time.

- Step 2: Choose "Automatically retrieve the course information you have previously taken at CYCU" or "Add Exemption Information," and then click "Confirm" to submit.



Credit Transfer/Exemption System

語言：中文

Homepage Basic Information **Apply for Credit Exemption** Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焯焯MonaRudoMonaRudo 11113

Automatically retrieve the course information you have previously taken at CYCU.

please enter your previous CYCU student ID or pre-student ID

(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

Add "Exemption Information" (For Non-graduates from CYCU)

Submit

2. Application process for Course Credit Transfer (2/9)

If you were previously a student at Chung Yuan, please enter your previous Chung Yuan student ID or pre-student ID. The system will automatically retrieve the course information you have previously taken.

Credit Transfer/Exemption System 語言：中文

Homepage Basic Information **Apply for Credit Exemption** Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焜燭MonaRudoMonaRudo 11113

Automatically retrieve the course information you have previously taken at CYCU.
please enter your previous CYCU student ID or pre-student ID
(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

Add "Exemption Information" (For Non-graduates from CYCU)

Submit



Credit Transfer/Exemption System 語言：中文

Homepage Basic Information **Apply for Credit Exemption** Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焜燭MonaRudoMonaRudo 11113

Automatically retrieve the course information you have previously taken at CYCU.
10813
(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

Add "Exemption Information" (For Non-graduates from CYCU)

Submit

2. Application process for Course Credit Transfer (3/9)

If you were previously a student at **Chung Yuan**, please enter your previous Chung Yuan student ID or pre-student ID. The system will automatically retrieve the course information you have previously taken.

Credit Transfer/Exemption System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

化學三乙 W林嫻嫻 Mona Rudo Mona Rudo 11113

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete	分析化學	65	3	Query	Ordinary							Curriculum and Registration Division
Delete	分析化學實驗	93	1	Query	Ordinary							Curriculum and Registration Division
Delete	普通化學實驗(一)	87	1	Query	Ordinary							Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query	Ordinary							Curriculum and Registration Division
Delete	化學英文	91	2	Query	Ordinary							Curriculum and Registration Division
Delete	進階化學英文	86	1	Query	Ordinary							Curriculum and Registration Division
Delete	實驗室安全	80	3	Query	Ordinary							Curriculum and Registration Division
Delete	分析化學(一)	60	2	Query	Ordinary							Curriculum and Registration Division
Delete	量子化學	84	3	Query	Ordinary							Curriculum and Registration Division
Delete	化學數學	60	3	Query	Ordinary							Curriculum and Registration Division
Delete	有機化學(一)	85	4	Query	Ordinary							Curriculum and Registration Division
Delete	電腦在化學上的應用	86	2	Query	Ordinary							Curriculum and Registration Division
Delete	分析化學(二)	60	2	Query	Ordinary							Curriculum and Registration Division

2. Application process for Course Credit Transfer (4/9)

➤ Step 1: Click "Query" and the subject inquiry window will appear.

Credit Transfer/Exemption System

Language: 中文

Homepage Basic Information Apply for Credit Exemption Inquire the Application Progress Print the Application form Print the Checklist

化學三乙 W林燭燭 Mona Rudo Mona Rudo 11113

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete	普通化學實驗(一)	87	1	Query	Ordinary							Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query								Curriculum and Registration Division
Delete	化學英文	91	2	Query								Curriculum and Registration Division
Delete	進階化學英文	86	1	Query								Curriculum and Registration Division
Delete	實驗室安全	80	3	Query								Curriculum and Registration Division
Delete	分析化學(一)	60	2	Query								Curriculum and Registration Division
Delete	量子化學	84	3	Query								Curriculum and Registration Division
Delete	化學數學	60	3	Query								Curriculum and Registration Division
Delete	有機化學(一)	85	4	Query								Curriculum and Registration Division
Delete	電腦在化學上的應用	86	2	Query								Curriculum and Registration Division
Delete	分析化學(二)	60	2	Query	Ordinary							Curriculum and Registration Division

Please enter search conditions

普通化學實驗(一) Dep. & Common Courses Other Dep. Courses Search

Semester	Course Code	Course Name	Credits	Course semester	Required/Elective	Characteristic	Class	Department
1101	CY055A	普通化學實驗(一) General Chemistry Laboratory(I) (附:PBL課程, 概:化學微型課程)	1	上學期	必修	半	化學系化學組一年級	化學系
1101	CY055B	普通化學實驗(二) General Chemistry Laboratory(I) (附:PBL課程, 概:化學微型課程)	1	上學期	必修	半	化學系材料化學組一年級	化學系

✘ For new graduate students, all courses previously taken during the undergraduate program will be displayed on the left side. Please apply based on the required course list of your department. Undergraduate courses unrelated to the graduate program do not need to be exempted.

Graduate students may apply for exemption, a maximum of two credits from General Education courses based on Article 2 of the CYCU Regulations for the exemption of General Education.

2. Application process for Course Credit Transfer (5/9)

- Step 2: After selecting and choosing the desired subject for exemption (please ensure that the “Credit Units” meet the requirements), the system will automatically populate the information.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林燦燦 Mona Rudo Mona Rudo 11113

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete	普通化學實驗(一)	87	1	Query	Ordinary							Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query								Curriculum and Registration Division
Delete	化學英文	91	2	Query								Curriculum and Registration Division
Delete	進階化學英文	86	1	Query								Curriculum and Registration Division
Delete	實驗安全	80	3	Query								Curriculum and Registration Division
Delete	分析化學(一)	60	2	Query								Curriculum and Registration Division
Delete	量子化學	84	3	Query								Curriculum and Registration Division
Delete	化學數學	60	3	Query								Curriculum and Registration Division
Delete	有機化學(一)	85	4	Query								Curriculum and Registration Division
Delete	電腦在化學上的應用	86	2	Query								Curriculum and Registration Division
Delete	分析化學(二)	60	2	Query	Ordinary							Curriculum and Registration Division

Please enter search conditions

Dep. & Common Courses Other Dep. Courses Search

Semester	Course Code	Course Name	Credits	Course semester	Required/Elective	Characteristic	Class	Department
1101	CY055A	普通化學實驗(一) General Chemistry Laboratory(1) (前: P04課程, 前:化學概論學程)	1	上學期	必修	半	化學系化學組一年級	化學系
1101	CY055B	普通化學實驗(一) General Chemistry Laboratory(1) (前: P04課程, 前:化學概論學程)	1	上學期	必修	半	化學系材料化學組一年級	化學系



Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林燦燦 Mona Rudo Mona Rudo 11113

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete	普通化學實驗(一)	87	1	Query	Ordinary	普通化學實驗(一)	1	半	必修	上學期	化學系材料化學組	Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query	Ordinary							Curriculum and Registration Division
Delete	化學英文	91	2	Query	Ordinary							Curriculum and Registration Division
Delete	進階化學英文	86	1	Query	Ordinary							Curriculum and Registration Division

2. Application process for Course Credit Transfer (6/9)

- Step 3: After confirming the exemption subjects, click "Confirm" to submit.

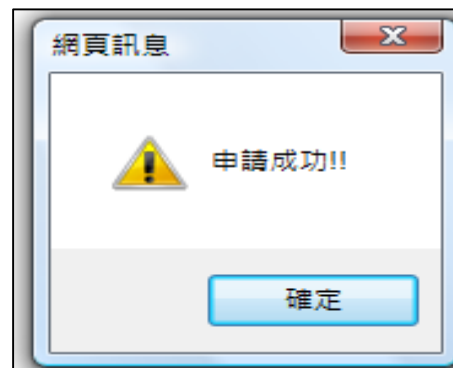
Credit Transfer/Exemption System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist 化學三乙 W林焜焜 Mona Rudo Mona Rudo 11119

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete	普通化學實驗(一)	87	1	Query	Ordinary	普通化學實驗(一)	1	半	必修	上學期	化學系材料化學組	Curriculum and Registration Division
Delete	普通化學實驗(二)	79	1	Query	Ordinary	普通化學實驗(二)	1	半	必修	下學期	化學系材料化學組	Curriculum and Registration Division
Delete	化學英文	91	2	Query	Ordinary	化學英文	1	半	選修	上學期	化學系材料化學組	Curriculum and Registration Division
Delete	進階化學英文	86	1	Query	Ordinary	進階化學英文	1	半	選修	下學期	化學系材料化學組	Curriculum and Registration Division



- Step 4: When the system displays the application success dialog box, it means the application has been completed.



2. Application process for Course Credit Transfer (7/9)

If you have not studied at Chung Yuan College, please click "Add Exemption Information" and then add each relevant course you want to apply for exemption, one by one.

Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

Automatically retrieve the course information you have previously taken at CYCU.
please enter your previous CYCU student ID or pre-student ID
(Only for Transfer Students, Summer Preparatory Course for Freshmen, and First-year graduate students)

Add "Exemption Information" (For Non-graduates from CYCU)

Submit



Credit Transfer/Exemption System

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form Print the Checklist

會計三丙 W陳嫻嫻 Mona Rudo Mona Rudo 11143

Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete				Query	Ordinary							Curriculum and Registration Division

Submit

2. Application process for Course Credit Transfer (8/9)

- Step 1: Enter the "Previous school Course Name, Grades, and Number of Credits."
- Step 2: Click the button "Search Subjects" to select the desired subject for exemption (please ensure the "Credit Units" meet the requirements.)
- Step 3: The system will automatically populate the information after selecting the course.

The screenshot illustrates the application process for course credit transfer in two stages. The top part shows the initial search step, and the bottom part shows the results populated in the main form.

Initial Search Step:

- Form Fields:** Previous School Course Name: 成本及管理會計學(一), Score: 3, Credits: 87.
- Action:** Clicked the "Query" button.
- Search Modal:** A search window titled "Please enter search conditions" is open. The search term "成本" is entered. The search results table is as follows:

Semester	Course Code	Course Name	Credits	Course semester	Required/Elective	Characteristic	Class	Department
1122	AC454D	成本會計(二) Cost Accounting (II)	3	下學期	必修	半	會計學系 二年 甲班	會計學系
1122	AC454F	成本會計(二) Cost Accounting (II)	3	下學期	必修	半	會計學系 二年 丙班	會計學系
1122	AC454E	成本會計(二) Cost Accounting (II)	3	下學期	必修	半	會計學系 二年 乙班	會計學系
1121	AC453E	成本會計(一) Cost Accounting (I)	3	上學期	必修	半	會計學系 二年 乙班	會計學系
1121	AC453F	成本會計(一) Cost Accounting (I)	3	上學期	必修	半	會計學系 二年 丙班	會計學系

Final Form State:

- Form Fields:** Previous School Course Name: 成本及管理會計學(一), Score: 3, Credits: 87, Query Course: 成本會計(一), Type: Ordinary, Equivalent CYCU Course: 成本會計(一), Credits: 3, Characteristic: 半, Required/Elective: 必修, Semester: 1121, First Examination Dep.: 上學期, Final Examination Dep.: 會計學系.
- Action:** The "Submit" button is visible at the bottom.

2. Application process for Course Credit Transfer (9/9)

- Step 4: If you want to continue adding subjects, please click on “Add Subject” and follow the same process as the first entry. After adding multiple entries each time, and inputting all the necessary information, click "Confirm" to submit.

Credit Transfer/Exemption System | 語言: 中文

Homepage | Basic Information | Apply for Credit Exemption | Inquire the Application Progress | Print the Application form | Print the Checklist

會計三丙 | W/陳婉嫻 | Mona Rudo | Mona Rudo | 11143

	Add Course	Previous School Course Name	Score	Credits	Query Course	Type	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Semester	First Examination Dep.	Final Examination Dep.
Delete		成本及管理會計學(一)	3	87	Query	Ordinary	成本會計(一)	3	半	必修	1121 上學期	會計學系	Curriculum and Registration Division
Delete		會計資訊系統	3	70	Query	Ordinary							教務處課註組

1. Click "Add Course" button.

2. Input "會計資訊系統" in the Previous School Course Name field.

3. Click "Query" button.

4. Select "會計資訊系統" from the search results.

Search Results:

Semester	Course Code	Course Name	Credits	Course semester	Required/Elective	Characteristic	Class	Department
1121	AC250L	會計資訊系統 Information Technology & Accounting Systems (即:PBL課程)	3	上學期	必修	半	會計學系四年甲班	會計學系
1121	AC250M	會計資訊系統 Information Technology & Accounting Systems (即:PBL課程, 即:程式設計課程)	3	上學期	必修	半	會計學系四年乙班	會計學系
1121	AC250N	會計資訊系統 Information Technology & Accounting Systems (即:PBL課程)	3	上學期	必修	半	會計學系四年丙班	會計學系

Submit

3. Print the Checklist and Application form (1/3)

➤ Step 1 : Print the Checklist Form for Specialized subjects/Common subjects

Credit Transfer/Exemption System 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress Print the Application form ▼ Print the Checklist ▼ 化學三乙 W林焜焜 Mona Rudo Mona Rudo 11113266

Move the mouse to "Print the Checklist" and select the items you need to print.

Specialized Courses CheckList
Common Courses CheckList

Department	化學三乙	Student ID	11113266
Student Name	W林焜焜 Mona Rudo Mona Rudo	Telephone	0980123456
		E-Mail	dummy11113266@office.cycu.edu.tw

專業科目抵免學分檢核表
CYCU Checklist Form for Specialized Subjects

單位收執聯
Office Receipt

系級(Department):化學三乙 學號(Student ID):11113266 姓名(Name):W林焜焜
MonaRudoMonaRudo

項目 Items	數量 (張) Quantity (Copies)	簽收 Signature
專業科目抵免學分申請表 Specialized Subjects Application Form		
成績單 Official transcript		
課程大綱 Course Syllabus		
其他 Other		

* 請依序裝訂:專業科目抵免學分檢核表、申請表、成績單、課程大綱、其他，並繳交紙本至所屬學系辦公室或郵寄至教務處課註組(地址:桃園市中壢區中北路200號，於信封上請註明抵免學分申請)
* Please arrange the items: Checklist, Application Form, Transcript, Course Syllabus, and Other Supporting Documents. Submit the hard copies to your department office or mail them to the Curriculum & Registration Division, Office of Academic Affairs (Address: No. 200, Zhongbei Rd., Zhongli Dist., Taoyuan City 320314). Please indicate "Credit Transfer Application" on the envelope.

申請人簽名(Applicant's Signature) :

共同科目抵免學分檢核表
CYCU Checklist Form for Common Subjects

單位收執聯
Office Receipt

系級(Department):化學三乙 學號(Student ID):11113266 姓名(Name):W林焜焜
MonaRudoMonaRudo

項目 Items	數量 (張) Quantity (Copies)	簽收 Signature
共同科目抵免學分申請表 Common Subjects Application Form		
成績單 Official transcript		
課程大綱 Course Syllabus		
其他 Other		

* 請依序裝訂:共同科目抵免學分檢核表、申請表、成績單、課程大綱、其他，並繳交紙本至所屬學系辦公室或郵寄至教務處課註組(地址:桃園市中壢區中北路200號，於信封上請註明抵免學分申請)
* Please arrange the items: Checklist, Application Form, Transcript, Course Syllabus, and Other Supporting Documents. Submit the hard copies to your department office or mail them to the Curriculum & Registration Division, Office of Academic Affairs (Address: No. 200, Zhongbei Rd., Zhongli Dist., Taoyuan City 320314). Please indicate "Credit Transfer Application" on the envelope.

申請人簽名(Applicant's Signature) :

3. Print the Checklist and Application form (2/3)

➤ Step 2: Print the **Application Form** for Specialized subjects/Common subjects

Credit Transfer/Exemption System Move the mouse to "Print the Application Form" and select the items you need to print. 語言: 中文

Homepage Basic Information Apply for Credit Exemption Inquiry the Application Progress **Print the Application form** Print the Checklist

Department: 化學三乙 Student ID: Specialized Courses Application
Common Courses Application

Student Name: W林焯燭 Mona Rudo Mona Rudo Telephone: 0980123456 E-Mail: dummy1113266@office.cycu.edu.tw

中原大學專業科目抵免學分申請表 CYCU Application Form for Specialized Subjects

系級: 化學三乙 Department	學號: 11113266 Student ID	姓名: W林焯燭 MonaRudoMonaRudo Name
聯絡電話: 09800 Cell phone	email: dummy1113266@office.cycu.edu.tw	列印日期: 2024 - 12 - 16 Print Date

原學校科目名稱 Previous school Course Name	學分 Credits	分數 Score	本校科目代碼 CYCU Course Code	本校科目名稱 Equivalent CYCU Course	學分 Credits	性質 Characteristic	必/選 Required/Elective	所屬學期 Semester	抵免類 型 Type
普通化學實驗 (一)_new	1	87	CY102	普通化學實驗(一) General Chemistry Laboratory(I)	1	半	必修	1101/上學 期	抵免
普通化學實驗 (二)_new	1	79	CY103	普通化學實驗(二) General Chemistry Laboratory(II)	1	半	必修	1102/下學 期	抵免

專業科目申請抵免學分總計 Total credit applied for Specialized Subjects transfer	2.0
--	-----

初審單位 Examination	初審承辦人 First Examination	系主任簽名 Department Chairman's Signature	複審承辦人 Final Examination	聯絡電話 Phone
化學系材料化學組 Materials Chemistry Division, Department of Chemistry	W李焯燭Mona		W林焯燭Mona	03-xxx026

備註:

- * 檢附成績單一份及課程大綱。
- * 原肄業學校為中原大學者，無需檢附課程大綱。

Remark:

- * Please submit an original copy of the official transcript and all coursework completed.
- * If the previous school attended was Chung Yuan Christian University, there is no need to attach the course syllabus.

中原大學共同科目抵免學分申請表 CYCU Application Form for Common Subjects

系級: 化學三乙 Department	學號: 11113266 Student ID	姓名: W林焯燭 MonaRudoMonaRudo Name
聯絡電話: 09800 Cell phone	email: dummy1113266@office.cycu.edu.tw	列印日期: 2024 - 12 - 16 Print Date

原學校科目名稱 Previous school Course Name	學分 Credits	分數 Grade	本校科目代碼 CYCU Course Code	本校科目名稱 Equivalent CYCU Course title	學分 Credits	性質 Characteristic	必/選 Required/Elective	所屬學 期 Semester	抵免類 型 Type
共同科目申請抵免學分總計 Total credit applied for Common Subjects transfer									
0.0									

初審單位 Examination	初審承辦人 First Examination	聯絡電話 Phone	開課單位主管簽章 Supervisor's Signature of the Course Offering Unit	複審承辦人 Final Examination	聯絡電話 Phone
校牧室 Chaplain's Office	W曹焯燭Mona	03-xxx603		W黃焯燭Mona	03-xxx026
學生事務處生活輔導組 Student Advising Division	W楊焯燭Mona	03-xxx118		W黃焯燭Mona	03-xxx026
語言中心 The Language Center	W盧焯燭Mona	03-xxx651		W黃焯燭Mona	03-xxx026
通識教育中心 Center for General Education	W廖焯燭Mona	03-xxx851		W黃焯燭Mona	03-xxx026
體育室 Office of Physical Education	W陳焯燭Mona	03-xxx611		W黃焯燭Mona	03-xxx026

備註:

- * 檢附成績單一份及課程大綱。
- * 原肄業學校為中原大學者，無需檢附課程大綱。

Remark:

- * Please submit an original copy of the official transcript and all coursework completed.
- * If the previous school attended was Chung Yuan Christian University, the course syllabus need not be attached.

3. Print the Checklist and Application form (3/3)

- Step 3: After completing the online credit exemption application, please arrange the relevant documents in the following order:
 - 1. Checklist Form for Specialized subjects/Common subjects
 - 2. Application Form for Specialized subjects/Common subjects
 - 3. Attach 2 original transcripts from the original school where you graduated (**enrolled**) behind the aforementioned documents.
 - 4. Attach the course syllabus for the subjects to be exempted; if the original graduation (or had studied) was from Chung Yuan, submission is not required.

- Step 4 : Submission method (please choose one)
 - **In-person submission**: **Professional subjects** should be sent to the respective department office; **common subjects** should be submitted to the Curriculum Sect of the Academic Affairs Office.
 - **By mail**: Please ensure that all documents from Step 3 together are sent collectively to the Curriculum Division of the Academic Affairs Office.
Address: No. 200, Zhongbei Road, Zhongli District, Taoyuan City 320314; please indicate "Credit Exemption Application" on the envelope.
Note: Relevant documents for the credit transfer certificate must be submitted within the designated application period; if mailed, the postmark date will be used as the reference.

4. Check Application Progress & Print the Application Results(1/2)

➤ After clicking "Inquiry the Application Progress", you can see the current status.

Credit Transfer/Exemption System

Language: 中文

Homepage Basic Information Apply for Credit Exemption **Inquiry the Application Progress** Print the Application form Print the Checklist 化學三乙 W林煥煒MonaRudoMonaRudo 11113

Department	化學三乙	Student ID	11113		
Student Name	W林煥煒MonaRudoMonaRudo	Telephone	09800	E-Mail	dummy11113266@office.cycu.edu.tw

Common Subjects and General Education courses

Delete	Previous School Course Name	Credits	Score	Course Code	Equivalent CYOU Course	Credits	Characteristic	Required/Elective	Course semester	Type	Examination		Remark
											First Examination	Final Examination	
	在地故事探究	2	90	GE041	在地故事探究 Narrative Inquiry and Indigenous Culture	2	平	選修	1101/上學期	抵免	Center for General Education : Approved	Curriculum and Registration Division : Approved	
	普通化學(一)	3	66	ZA040	普通化學 General Chemistry	4	半	必修	1121/上學期	共抵	Materials Chemistry Division, Department of Chemistry : Approved	Curriculum and Registration Division : Approved	

Application for exemption of courses from other departments

Delete	Previous School Course Name	Credits	Score	Course Code	Equivalent CYOU Course	Credits	Characteristic	Required/Elective	Course semester	Type	Examination		Remark
											First Examination	Final Examination	
	GEPT中級初試加強班	1	73	LG061	GEPT中級初試加強班 Reading and Listening Skills for GEPT Intermediate Level	1	半	選修	1111/上學期	抵免	Materials Chemistry Division, Department of Chemistry : Approved	Curriculum and Registration Division : Approved	

[Print Result](#)

Examination Info

- The total number of applied exempted courses currently : 55
- Approved credits for Common Subjects : 28.0
- Approved credits for Specialized Subjects : 65.0
- Total exempted credits : 93.0

Notifications

- If you have questions about the exemption for Common courses, please contact the relevant offices directly :
 - Military Education Office Tel : 03-xxx416
 - Office of Physical Education Tel : 03-xxx611
 - Chaplain's Office Tel : 03-xxx603
 - Student Advising Division Tel : 03-xxx118
 - Center for General Education Tel : 03-xxx851
 - The Language Center Tel : 03-xxx651
- If you have questions about the exemption for Specialized courses, please contact your department office directly.

4. Check Application Progress & Print the Application Results(2/2)

- In the "Inquiry the Application Progress" section, clicking on "Print Review Progress" will generate a PDF file of the credit review results. Students can download and keep this for reference.

Credit Transfer/Exemption System 語言: 中文

[Homepage](#)
[Basic Information](#)
[Apply for Credit Exemption](#)
[Inquiry the Application Progress](#)
[Print the Application form](#)
[Print the Checklist](#)
化學三乙 W林焜焜MonaRudoMonaRudo 11113

Department	化學三乙	Student ID	11113
Student Name	W林焜焜MonaRudoMonaRudo	Telephone	09800
		E-Mail	dummy11113266@office.cycu.edu.tw

Common Subjects and General Education courses

Delete	Previous School Course Name	Credits	Score	Course Code	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Course semester	Type	Examination		Remark
											First Examination	Final Examination	
	在地敘事探究	2	90	GE041	在地敘事探究 Narrative Inquiry and Indigenous Culture	2	平	選修	1101/上學 期	抵免	Center for General Education : Approved	Curriculum and Registration Division : Approved	
	普通化學(一)	3	66	ZA040	普通化學 General Chemistry	4	平	必修	1121/上學 期	共抵	Materials Chemistry Division, Department of Chemistry : Approved	Curriculum and Registration Division : Approved	

Application for exemption of courses from other departments

Delete	Previous School Course Name	Credits	Score	Course Code	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Course semester	Type	Examination		Remark
											First Examination	Final Examination	
	GEPT中級初試 加強班	1	73	LG061	GEPT中級初試加強班 Reading and Listening Skills for GEPT Intermediate Level	1	平	選修	1111/上學 期	抵免	Materials Chemistry Division, Department of Chemistry : Approved	Curriculum and Registration Division : Approved	

[Print Result](#)



Department : 化學三乙				Student ID : 11113				Print Date : 2024/12/18				
Student Name : W趙焜焜 MonaRudoMonaRudo				Telephone : 0912345678				E-Mail : dummy11140298@office.cycu.edu.t w				
Previous School Course Name	Credits	Score	Course Code	Equivalent CYCU Course	Credits	Characteristic	Required/Elective	Course Semester	Type	Examination		Remark
										First Examination	Final Examination	
體育(桌球)	1	84	GR184	Table Tennis (Ping-Pong) (M-F)	0	半	必修	1122/下	抵免	Approved	Approved	
體育(撞球)	1	72	ZA619	Physical Education (I)	0	半	必修	1121/上	抵免	Approved	Approved	
服務學習	0	90	ZA995	Environment Service-Learning (I)	0	半	必修	1121/上	抵免	Approved	Approved	

Q&A

How can graduate students apply for credit transfer from General Education Courses?

- For exemption from graduate general education courses, regardless of the courses taken during undergraduate studies, please uniformly select the subject name "Self Exploration for Postgraduate" (GE033R) as per the university's policy. Please refer to the "Chung Yuan University General Education Credit Measures" for relevant regulations. Eligible individuals may be exempted for up to two credits.

How to apply for credit transfer for Chinese Language Courses?

- Starting from the 101 academic year, the Chinese language courses at our school have been changed to:
 - Chinese Literature Classics (First Semester) ~ 2 credits
 - Literacy and Rhetoric (Second Semester) ~ 2 credits

How to apply for credit transfer from education program courses?

- For courses related to the education program, please contact the Center of Teacher Education (4th Floor, South Building, Holistic Education Village), Tel: 03-265-6804. Please do not apply for credit transfer through the online system.

How can exemptions be applied for joint and split credit transfers?

共抵：左邊科目不同，右邊科目相同(多抵一之意)

申請進度查詢	分抵、共抵原則	抵免要點	通識抵免辦法	體育抵免辦法	各年級抵免規定							
刪除	原學校科目名稱	成績	學分	查詢抵免科目	抵本校科目名稱	學分	性質	必修/選修	所屬學期	抵免類型	初審單位	複審單位
刪除	國文(一)	86	3	查詢科目	國文	3	全	必修	下學期	共抵	機械工程學系	教務處課註組
刪除	國文(二)	70	3	查詢科目	國文	3	全	必修	下學期	共抵	機械工程學系	教務處課註組
刪除	英文	86	4	查詢科目	英文(一)	2	半	必修	上學期	分抵	機械工程學系	教務處課註組
刪除	英文	86	4	查詢科目	英文(二)	2	半	必修	下學期	分抵	機械工程學系	教務處課註組

增加科目
確定送出

分抵：左邊科目相同，右邊科目不同(一抵多之意)

How to inquire about course information at CYCU?

Course Requirements Inquiry

<http://acdm.cycu.edu.tw/H2000/necessary/index.jsp>

CYCU Course Information

https://itouch.cycu.edu.tw/active_system/CourseQuerySystem/

Interdisciplinary/Career/Micro-program Course Inquiry System

<https://cross.cycu.edu.tw/index.do>

